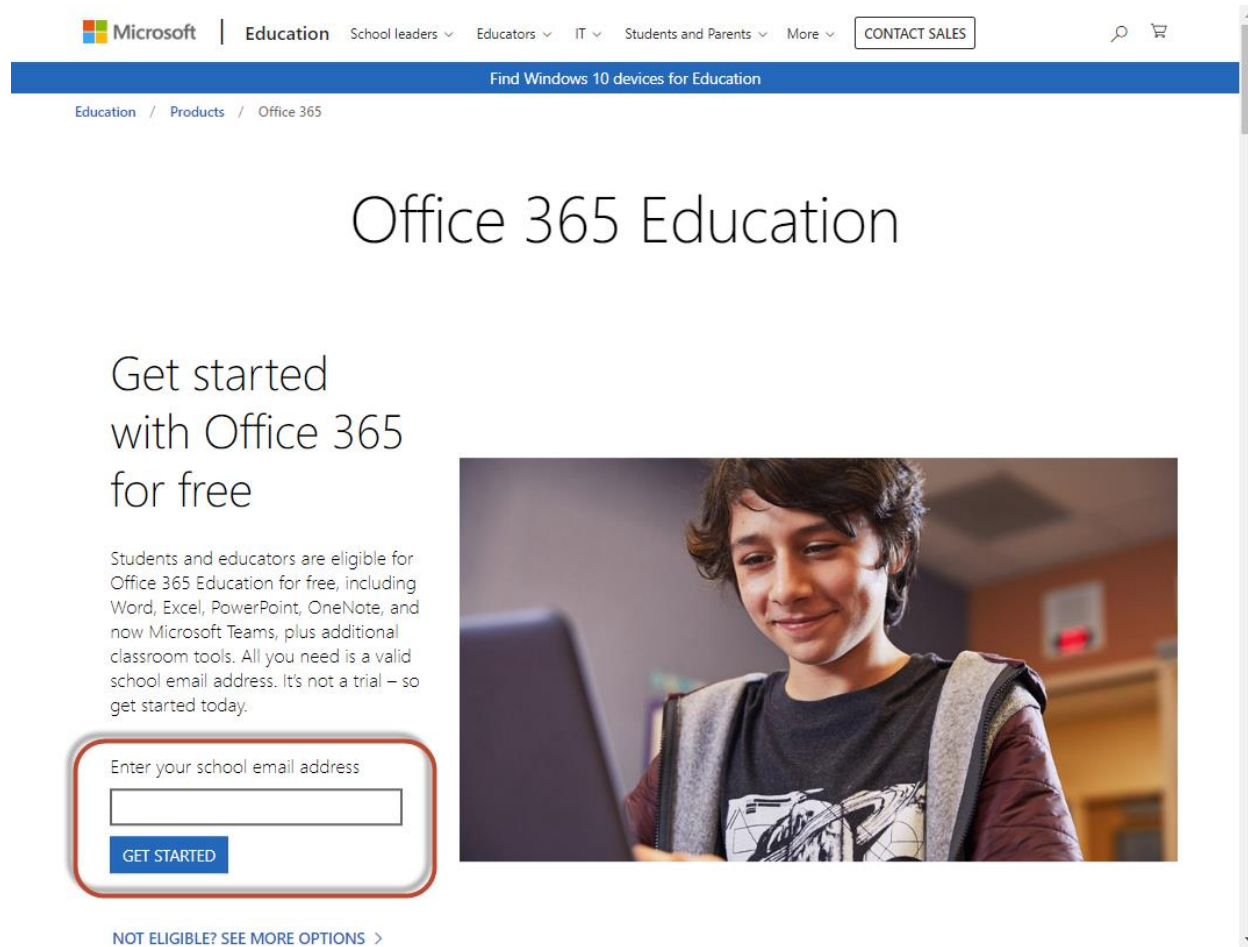




Guide – Microsoft Office for Students (Signup and Download)

Step 1: Go to <http://office.com/GetOffice365> and enter your INTI student email address (xxx@student.newinti.edu.my).



The screenshot shows the Microsoft Office 365 Education sign-up page. At the top, there is a navigation bar with the Microsoft logo, 'Education' menu, and a 'CONTACT SALES' button. Below the navigation bar is a blue banner with the text 'Find Windows 10 devices for Education'. The main heading is 'Office 365 Education'. Below the heading is the text 'Get started with Office 365 for free'. To the right of this text is an image of a young man smiling while looking at a laptop. Below the text is a form with a text input field labeled 'Enter your school email address' and a blue 'GET STARTED' button. At the bottom of the form is a link that says 'NOT ELIGIBLE? SEE MORE OPTIONS >'.

Microsoft | Education School leaders Educators IT Students and Parents More CONTACT SALES

Find Windows 10 devices for Education

Education / Products / Office 365

Office 365 Education

Get started with Office 365 for free

Students and educators are eligible for Office 365 Education for free, including Word, Excel, PowerPoint, OneNote, and now Microsoft Teams, plus additional classroom tools. All you need is a valid school email address. It's not a trial – so get started today.

Enter your school email address

GET STARTED

NOT ELIGIBLE? SEE MORE OPTIONS >

Step 2: Click “I’m a student”.

Office 365 Education

Are you a student or a teacher?

We'll provide the Office 365 tools you need in the classroom and online. If you're an IT admin, [enroll your school](#).

I'm a student →

I'm a teacher →



Step 3: Create your account and enter the verification code. Verification code has been sent to your INTI student email. Click “Start” to continue.

Office 365 Education

Create your account

First name Last name

Create password

Confirm password

We sent a verification code to **XXXX** @student.newinti.edu.my. Enter the code to complete signup.

Verification code [resend signup code](#)

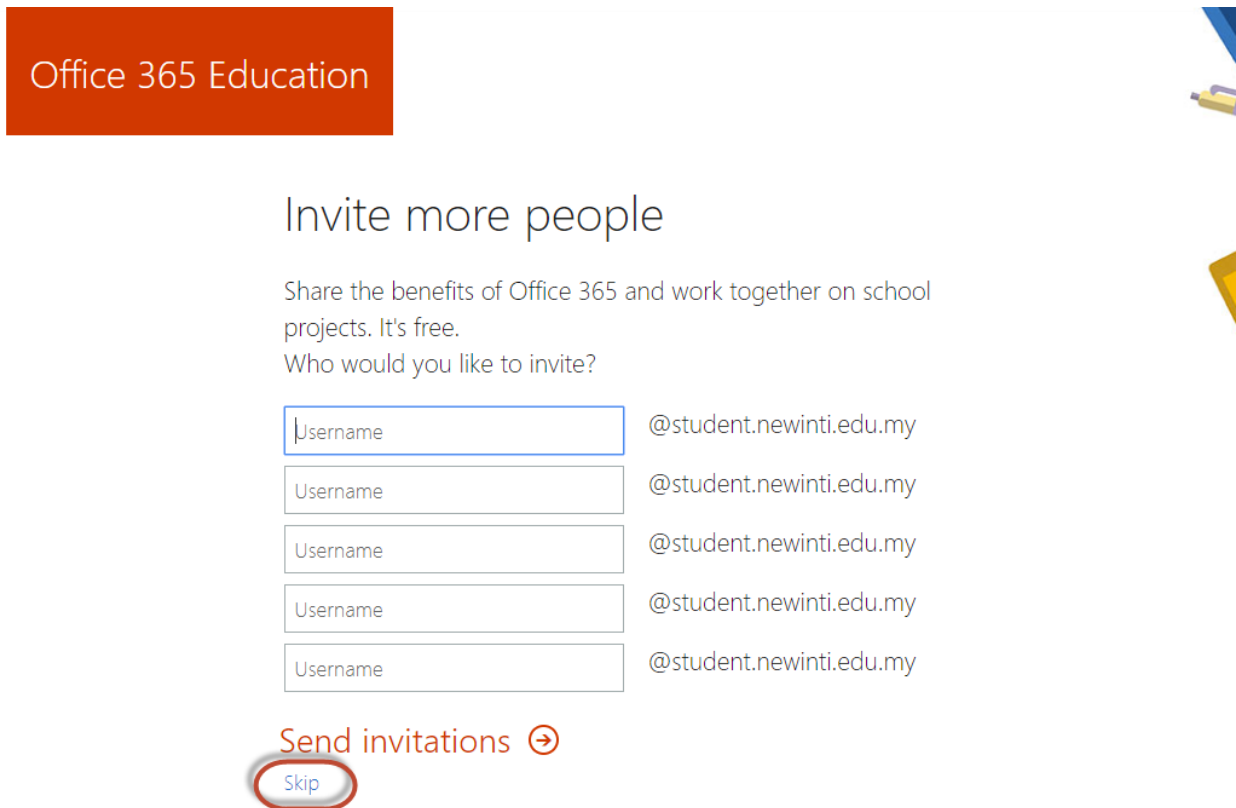
Microsoft may send me promotions and offers about Microsoft products and services for businesses.

I would like Microsoft to share my information with select partners so I can receive relevant information about their products and services. To learn more, or to unsubscribe at any time, view the [Privacy Statement](#).

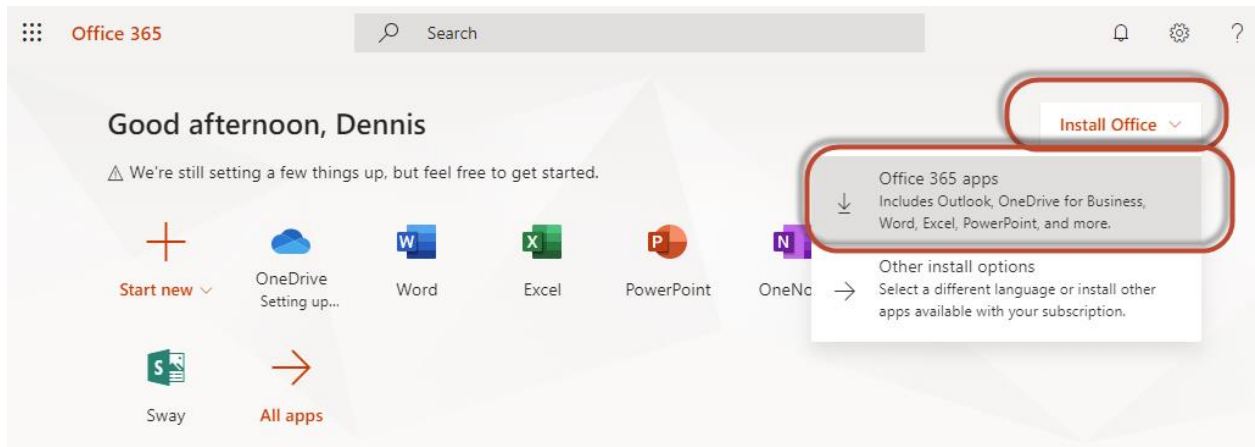
By choosing **Start**, you agree to our [terms and conditions](#) and [Microsoft Privacy Policy](#) and acknowledge that your email address is associated with an organization (and is not a personal use or consumer email address). You also understand an administrator of your organization may assume control over your account and data and that your name, email address, and organization name will be visible to other people in your organization. [Learn more](#).

Start →

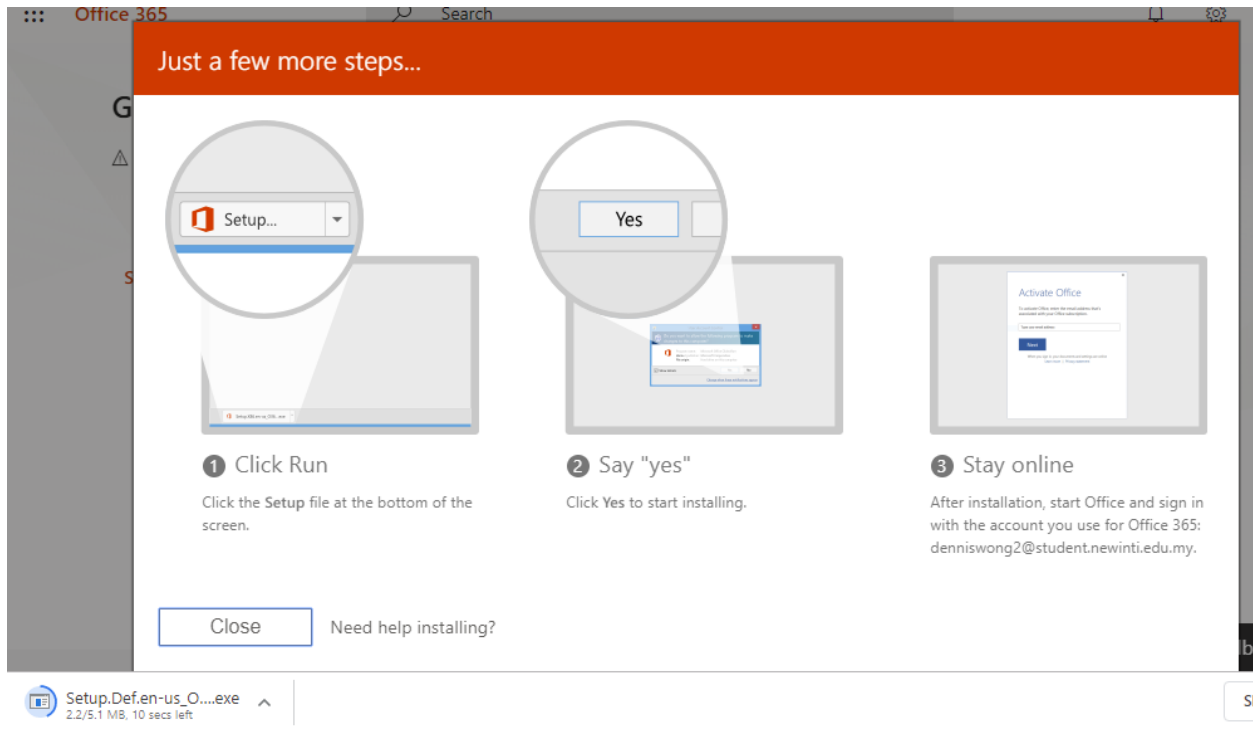
Step 4: Click “Skip”.



Step 5: Click “Install Office” and “Office 365 apps”.



Step 6: Wait for the installer to be downloaded.



Step 7: Run the downloaded installer and follow the instructions.

To access your Microsoft Office 365 account in the future, go to <http://portal.office.com> and sign in with your account. Follow the Step 5 – 7 to download and install Microsoft Office.

